



**AN INCOMPLETE APPLICATION WILL NOT BE PLACED ON THE AGENDA UNTIL ALL OF THE REQUIRED ATTACHMENTS AND/OR ITEMS LISTED ON PAGE 2 ARE SUBMITTED.**

**APPLICANT INFORMATION**

Name: John & Elena Leinweber  
Address: 96 Cabarrus Avenue West  
City: Concord State: NC Zip Code: 28025 Telephone: 704-516-5700

**OWNER INFORMATION**

Name: John & Elena Leinweber  
Address: 96 Cabarrus Avenue West  
City: Concord State: NC Zip Code: 28025 Telephone: 704-516-5700

**SUBJECT PROPERTY**

Street Address: 96 Cabarrus Avenue West P.I.N. # \_\_\_\_\_  
Area (acres or square feet): .43 Current Zoning: \_\_\_\_\_ Land Use: \_\_\_\_\_  
**Single Family**

**Staff Use  
Only:**

Application Received by: \_\_\_\_\_ Date: \_\_\_\_\_, 20 \_\_\_\_\_  
Fee: \$20.00 Received by: \_\_\_\_\_ Date: \_\_\_\_\_, 20 \_\_\_\_\_

*The application fee is nonrefundable.*

**General Requirements**

The Unified Development Ordinance imposes the following rules, regulations and requirements on requests for Certificates of Appropriateness. The applicant must, with reference to the attached plans, demonstrate how the proposed use satisfies these requirements:

1. Project or Type of Work to be Done: Adding on to the existing Driveway
2. Detailed specifications of the project (type of siding, windows, doors, height/style of fence, color, etc.):

Extending the Ribbon Driveway 60 feet to a concrete parking area. The Ribbon Driveway will be colored brown to blend in with the existing sandstone and the parking area will be stamped London Cobblestone.

**Required Attachments/Submittals**

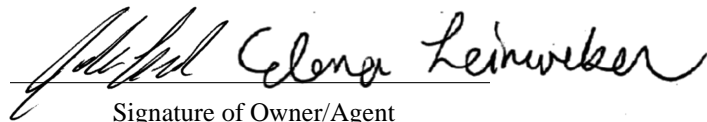
1. Scaled site plan, if additions or accessory structures are proposed, on letter, legal or ledger paper. Larger sized copies will be accepted. **Digital copies are preferred.**
2. Detailed written description of the project.
3. Photographs of site, project, or existing structures from a “before” perspective.
4. Drawings, sketches, renderings, elevations, or photographs necessary to present an illustration of the project from an “after” perspective if applicable.
5. Samples of windows, doors, brick, siding, etc. must be submitted with application.
6. Detailed list of materials that will be used to complete the project.

**Certification**

(1) I hereby acknowledge and say that the information contained herein and herewith is true and that this application shall not be scheduled for official consideration until all of the required contents are submitted in proper form to the City of Concord Development Services Department. (2) I understand that City staff and/or members of the Historic Preservation Commission may make routine visits to the site to insure that work being done is the same as the work that was approved. (3) I understand that photographs of the completed project will be made to update the City’s historic districts inventory database.

10/14/2021

Date

  
Signature of Owner/Agent